

# School Emergency Drills Documentation Form

**Type of Drill**

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

**Time of Drill**

- Standard
- Class Change
- Recess
- Other Events

*Transition from bus to building*

Name of Reporting School: Freedom Acres School

Date of Drill: October 15, 2021 Time drill was held: 8:15 (am) / (pm)

Exact time required to evacuate/shelter/secure: 3 minutes 36 seconds

Total Participants: 124 participants

Remarks: Teachers followed procedures and accounted for all learners. Great practice for substitutes and challenges embraced due to many staff vacancies. Emulates true life of change and the ability to follow a crisis plan with little preparation time.

This report is for emergency drill # 6 (LD #2) for school year 2021-22.

Name of person conducting drill: Angela Miller

Title of person conducting drill: Principal

Signature of person conducting drill: Angela Miller

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_