



# Ionia County Intermediate School District

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[www.ioniaisd.org](http://www.ioniaisd.org)

## Initial IEP Timeline Extension Agreement

Rule 340.1721 C(2) of the Michigan Revised Administrative Rules for Special Education states:

*The time from referral or from receipt of parental consent to an **initial** evaluation to the completion of the individualized education program or the determination of ineligibility shall not be more than 30 school days. This time line begins upon the receipt of the signed parental consent by the public agency requesting it and may be extended if agreed to by the parent and public agency.*

As a result of extenuating circumstances, it is hereby being requested that the time line to conduct an IEP for \_\_\_\_\_ originally scheduled for \_\_\_\_\_  
(student/child) (date)

be extended until \_\_\_\_\_. This extension will become valid if signed by  
(date)

both the parent and the public agency.

### Reason for not meeting the timeline:

- Child unavailable for evaluation       Personnel unavailable for evaluation
- External reports not received
- Other \_\_\_\_\_

\_\_\_\_\_  
(Parent Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Public Agency Signature)

\_\_\_\_\_  
(Date)