

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Freedom Acres School

Date of Drill: 11/5/15 Time drill was held: 10:30 a.m. (pm/am)

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 69

Remarks: It went well, nothing uneventful

This report is for emergency drill # 4 for school year 15-16.

Name of person conducting drill: Terry Platte

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____