

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Freedom Acres School

Date of Drill: 11/13/14 Time drill was held: 1:08 (pm/am)

Exact time required to evacuate/shelter/secure: 5 min.

Total Participants: 118

Remarks: Things went well. We need to problem solve some questions that arise.

This report is for emergency drill # 5 for school year 2014-2015

Name of person conducting drill: Terry Platte

Title of person conducting drill: Principal

Signature of person conducting drill: Terry Platte

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____