

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Freedom Acres School

Date of Drill: 11/15/17 Time drill was held: 12:46 pm (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes 24 seconds

Total Participants: 98 participants

Remarks: Staff implemented procedures from ALICE training and the drill went well. Classrooms responded in different ways and a classroom stacked furniture to form a barricade. Utilized Remind to communicate the drill to off site staff.
This report is for emergency drill # 5 for school year 2017-18.

Name of person conducting drill: Angela Miller

Title of person conducting drill: Principal

Signature of person conducting drill: Angela Miller

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____