

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

**STATE TESTING  
NEW PROGRAM**

Name of Reporting School: Freedom Acres School

Date of Drill: 4/12/18 Time drill was held: 10:15 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 122 participants

Remarks: Drill went very well! Utilized Remind to communicate the drill to staff away from the site. Itinerant staff helped move the learners in wheelchairs to the designated area. Our drill was very efficient with no concerns to report.  
This report is for emergency drill #9 for school year 2017-18.

Name of person conducting drill: Angela Miller

Title of person conducting drill: Principal

Signature of person conducting drill: Angela Miller

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_