

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Freedom Acres School

Date of Drill: January 8, 2019 Time drill was held: 1:03 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes 48 seconds

Total Participants: 96 Participants

Remarks: Utilized Remind App to communicate with East Campus and staff members outside the building that our drill was underway. Utilized our walkie-talkies to communicate to staff on our walking trail and in areas not accessible by PA. Practiced inside verses outside threat with East Campus staff.

This report is for emergency drill #7 for school year 2018-19.

Name of person conducting drill: Angela Miller

Title of person conducting drill: Principal

Signature of person conducting drill: Angela Miller

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_