

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events:
Whirlpool

Name of Reporting School: Freedom Acres School

Date of Drill: 7/24/19 Time drill was held: 1:00 (pm)am)

Exact time required to evacuate/shelter/secure: 3 minutes 08 seconds

Total Participants: 77 participants

Remarks: Great opportunity to practice a drill with summer programming in session. Remind App was utilized to communicate with staff outside our building, who commutes to home visits and between schools. Teachers followed procedures to move into safe zones for learners and assessed position in the hallways to ensure proximity away from windows. Reviewed plans and assessed spaces for learners to be safe and be successful with the drill. Staff assist promptly with moving learners with physical limitations to ensure safety of all

This report is for emergency drill # 2 for school year 2019-20.

Name of person conducting drill: Angela Miller

Title of person conducting drill: Principal

Signature of person conducting drill: Angela Miller

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____